Awards Committee Member

Awards Committee Members will participate in the nomination review process for the Patsy Morley Outstanding Programmer Award, C. Shaw Smith New Professional Award, Frank Harris Outstanding Student Government Advisor Award, Diversity Achievement Award – Campus Program, Diversity Achievement Award – Individual, and Legacy Award.

Key Competencies: Policy Knowledge Development and Management

Specific Responsibilities:
- Reviews and scores all Achievement Award nominations based on provided rubric.
- Remains anonymous to prevent any contact from potential award nominees.
- Additional responsibilities as assigned and agreed upon with volunteer supervisor and/or NACA office staff liaison.

Qualifications/Expectations:
- The Awards Committee Member must be a student, undergraduate or graduate, part-time employee, or full time professional at a NACA member institution.
- Supports NACA programs through attendance whenever possible.
  - o *While there are benefits to on-site participation, NACA recognizes it is not always financially feasible.*
- You are encouraged to speak with a supervisor about professional opportunities presented by volunteering with NACA, such as professional and personal growth, and possible financial support.
- If the volunteer changes jobs during the position's term, the NACA Volunteer Development Specialist must be informed of this change within two weeks.
  - o *The new school must also be a NACA member. If not a member school, the school must join as a member within 30 days of hiring.*

Association Support:
- Award nomination packet
- Access to judging rubric
- NACA Office Liaison: Volunteer Development Specialist

Term of Service/Time Commitment: October 1 – December 1
- *Time commitment is dependent upon nomination materials.*

Competencies:
- Relationship Development
- Professional Development
- Policy Knowledge, Development, and Management